



Washington Counseling Association
Board Meeting
October 20, 2015
7:00 – 8:00pm
Skype
Agenda

Washington Counseling Association Board Meeting was called to order at 7:06 p.m., October 10, 2015 through Skype. President Becky Rudd presided. Governing Council members present for all or part of the meeting were as follows:

Cami Huysman, President-Elect
Susan Jensen, Professional Development Chair
Kristina Li, Government Policy Chair
Brooke Lundquist, Graduate Student Representative
Samantha Renner, President Elect-Elect
Terry Schwartz, Bylaws and Ethics Chair
Ashley Sylvester, Past President
Morgan Watson, Publications Chair and Social Media

Liesel Christoe Frazer (pre-arranged) and Teresa Kincaid were not in attendance.

Approval of the Agenda

Did not happen

Announcements

Conference Health

B. Rudd provided a verbal report on current numbers of registrations for 2015 WCA conference:
43 individuals registered for Friday and Saturday
12 individuals registered for Friday
23 individuals registered for Saturday
All 25 available volunteering spots were filled. B. Rudd projects 30-40 more registrations for the conference.
Budget for the conference is approximately \$18000. \$9365 was collected in registration fees thus far.

Financial Health

B. Rudd provided a verbal report on the current financial state of WCA. Currently, WCA has approximately \$33000. President will further explore significant decrease in funds since the previous year.

Teresa Kincaid Resignation

B. Rudd has announced resignation of current WCA Secretary, Teresa Kincaid.

New Business Discussion

Appointment of a Secretary

Currently, there are no candidates for the position. The item was tabled.

Catering

No sponsorships were obtained to fund the 2015 WCA Conference Networking Luncheon. It was moved by C. Huysman and seconded by T. Schwartz to purchase Chicken Pomodoro for the WCA Conference Networking Luncheon at \$20 per plate.

Motion Passed.

No sponsorships were obtained to fund the 2015 WCA Conference Breakfast. It was moved by T. Schwartz and seconded by C. Huysman to purchase coffee for Friday and Saturday mornings at \$32 per gallon.

Motion Passed.

B. Rudd was contacted by a volunteer interested in planning the Graduate Students Networking Experience. It was moved by C. Huysman and seconded by T. Schwartz to approve a \$300 maximum budget for appetizers during the Graduate Students Networking Experience.

Motion Passed.

Red Cross Booth Request

It was moved by B. Lundquist and seconded by T. Schwartz to provide a free booth for the Red Cross if there is no cost to WCA; all fees that may apply by the conference venue will be asked to be absorbed by the Red Cross.

Motion Passed.

Washington School Counselors Association Booth Request

Brooke Lundquist, Graduate Student Representative will be attending 2016 WSCA Conference. WCA board members will be looking for 2 volunteers as a backup to attend the conference. It was moved by T. Schwartz and seconded by B. Lundquist to provide a free booth for the Washington School Counseling Association in exchange for a free booth at the 2016 WSCA Conference.

Motion Passed.

Book Sales

It was moved by T. Schwartz and seconded by S. Renner to purchase 10 copies of Michael Tompkins's Anxiety and Avoidance, 10 copies of Michael Tompkins's Digging Out and 20 copies of Kevin Hines's Cracked, Not Broken: Surviving and Thriving After a Suicide Attempt to be sold at the 2015 WCA Conference. Michael Tompkins' books will be purchased from New Harbinger Publications with 50% discount and return for credit. Kevin Hines's books will be purchased from Rowman & Littlefield Publishers with 40% discount and return for cash.

Motion Passed.

WCA Booth

Morgan Watson will create WCA flyers and research options for promotional merchandize. It was moved by T. Schwartz and seconded by C. Huysman to approve a \$100 budget to purchase WCA promotional merchandize to be used at the 2015 WCA Conference.

Motion Passed.

Award Budget

It was moved by S. Renner and seconded by T. Schwartz to approve a \$400 maximum budget to purchase awards for past presidents that will be presented at the 2015 WCA Conference.

Motion Passed.

Kirk Roberts Prospectus

It was moved by T. Schwartz and seconded by C. Huysman to approve payment for Bylaws Revision: complete initial draft and Policies & Procedures: complete initial draft. After the initial draft a Bylaws and Policies & Procedures revision committee will be created. B. Rudd will inform Kirk Roberts about the decision.

Motion Passed.

Executive Administrator/Executive Director

Item tabled.

ACA/ILT/WR Conferences

It was moved by A. Sylvester and seconded by T. Schwartz to table the item. The topic will be revisited after the 2015 WCA Conference to reassess WCA funds.

Old Business

IRS Status

Item tabled.

Washington Counseling Association Board Meeting was adjourned at 8:42 p.m.